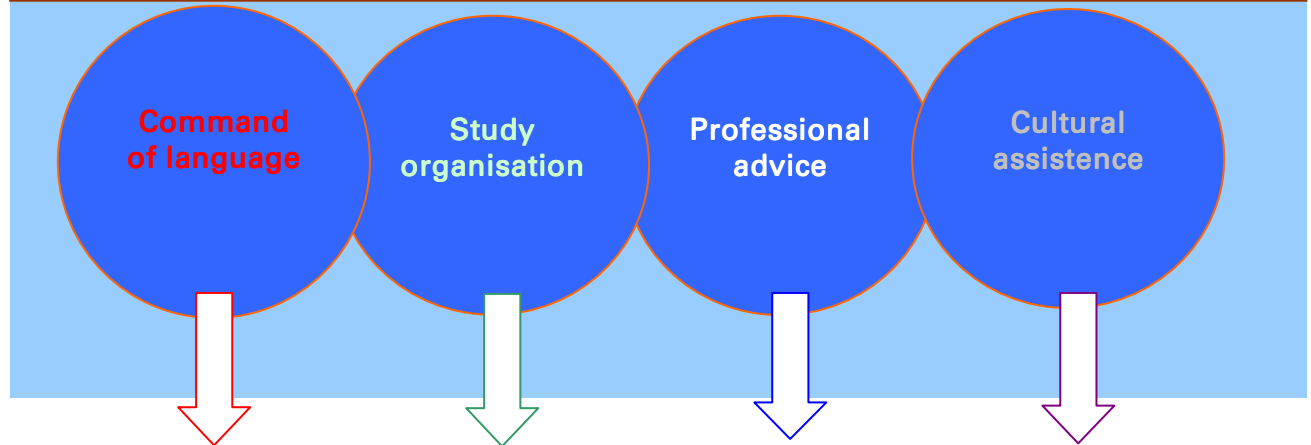


## FOREIGN STUDENT ASSISTANCE



Command of language	Study organisation	Professional advice	Social and cultural assistance
<b>The Cosmopolitan Club is engaged with all requests of the foreign students!</b>			
We have a mentoring student network! German students , who are in aid of a foreign student!			
Free of charge and fee requiring facultative German courses in different levels	Assigning a personal student mentor	Advise by applying for a final project	Service by arrival (Pick-up from Mittweida train station, ensuring the room keys)
Fee requiring German courses at the Preparatory College of the University (DHS-, TestDaF-, FSP- examinations and crash courses )	Assistance with accommodation and rental contract	Assigning a professional tutor in the faculty	Welcome party /meeting other foreign students and presentation of the Cosmopolitan Club
"The international film – additional language training" organised by the Cosmopolitan Club	Support with the university administration and German health insurance	Assistance in using the University library	International evenings organised by foreign students and the Cosmopolitan Club
"Students train students" conversation in different languages	Information about network rules, how to apply for internet access in the university and dormitory	Additional courses as scientific work or rhetoric on demand	German culture - events with German students
Summer language course "German intensive and German culture" at the University of Applied Sciences Mittweida	Support by preparing the specific study schedule /learning agreement, information about study and examination rules	Advice in how to prepare a scientific essay, presentation or the final thesis etc.	Sports activities in different disciplines
Individual language assistance and advice	Transcript of records and letter of confirmation, close contact to the International Office of the home university in case of problems	Intermediating between students and teaching staff, co-ordination of appointments	Several excursions and hikes in every semester

### International Office

Head

**Mrs. Saskia Langhammer**

phone +49 (0) 3727 948137

fax +49 (0) 3727 948143

langhamm@hs-mittweida.de

**Technikumplatz 17**

**09648 Mittweida**

**Germany**

**Internet:**

**www.ausland.hs-mittweida.de**

Student Adviser for Incomings/Outgoings

**Mrs. Marion Dienerowitz**

phone +49 (0) 3727 948136

fax +49 (0) 3727 948143

dienerow@hs-mittweida.de

Contact Office for full-time students

**Mrs. Gudrun Stache**

phone +49 (0) 3727 948115

fax +49 (0) 3727 948147

stache@hs-mittweida.de

Admission Officer

**Mrs. Simone Natzschka**

phone +49 (0)3727-58-1269

fax +49 (0)3727-58-1314

natzsch@hs-mittweida.de

Head of the Preparatory College

German course / study preparation

**Mrs. Yvonne Bernhardt**

phone +49 (0)371 666 01 71

fax: +49 (0)371 666 01 11

bernhar1@hs-mittweida.de